

**MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE**  
**OBJECTIVE QUESTION**  
**PROVISIONAL ANSWER KEY GCC - TBC APRIL 2026 EXAM BATCH - 303**

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ Printer is used to print images like engineering drawing, maps etc.	Plotter	Inkjet	Dot Matrix	Laser	A
2	_____ Are most powerful and efficient computers	Super Computer	Mainframe Computer	Mini Computer	Micro Computer	A
3	_____ Are types of computer	Digital	Analogue	Both A And B	None Of Above	C
4	_____ Are types of keyboard.	Ergonomic	Flexible	Wireless	All of these	D
5	_____ Is an example of programming language.	Binary	Java	Bite Code	Bit Code	B
6	_____ Is considered as brain of computer.	Hard Disk	Ram	Microprocesso r	None Of Above	C
7	_____ Shows information on the screen of a computer.	Monitor	Mouse	Printer	Scanner	A
8	_____ Unit controls all parts of a computer.	Input	Output	Control	Memory	C
9	_____ Virus disturbs the boot sectors of the disk.	Boot	File	Blog	Bug	A
10	_____ are two important parts of E-Mail	Subject and body	Subject and reference	Reference and message	Reference and body	A
11	_____ comes under View tab in MS Word 2019	print layout	mailing	spelling	table	A
12	_____ is the sortcut key for closing document in MS-Word	CTRL+A	CTRL+Z	CTRL+Y	CTRL+W	D
13	_____ is used for performing menu operations through GUI	Toolbar	Taskbar	Stock chart	None of these	A
14	_____ press when help dialog box is appear	F4	F3	F1	F2	C
15	_____ shortcut key is used for cut the text in MS Word 2019	ctrl + x	ctrl + t	ctrl + c	ctrl + u	A

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
16	Below the slide pane we get the Outline Pane.	True	False			B
17	Below the worksheet area, we get _____	Name Box	Tabs	Formula Bar	Sheet Tabs	D
18	Blank slides contain some default ----- for inserting Text / Picture/Objects etc.	Dotted Lines	Dotted Circle	Dotted box	Dots	C
19	Blank, Comparison, Title only etc. are the types of slide layouts in PowerPoint.	true	false			A
20	Blinds, Honecomb, Cube, Doors are some of the Transition effects in PowerPoint.	true	false			A
21	BMP means Bitmap Image	TRUE	FALSE			A
22	Bold is used to make the selected text as ____	Bold	Italic	Bold & Italic	Black	A
23	By Pressing Ctrl + S , _____ action is done.	Open file	new file	Save file	Exit file	C
24	By Pressing Home Key Cell Pointer move to first Cell of current Row.	true	false			A
25	By using ____ option, only selected matter is removed but format remains as it is in the cells.	Contents	Cell contents	Comments	None of the above	A